

APPLICANT INFORMATION									
Last Name			First			M.I.		Date	
Street Address					Apartment/Unit #				
City			State			ZIP			
Phone			E-mail Address						
Date Available			Social Security No.			Desired Salary			
Position Applied for									
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>				
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?		
EDUCATION									
High School			Address						
Graduation Month/Year									
College			Location						
Dates Attended/Graduate		Number of Hours Beyond Highest Degree			Degree Major & Minor Fields				
Other			Location						
Dates Attended/Graduate		Number of Hours Beyond Highest Degree			Degree Major & Minor Fields				
Other			Location						
Dates Attended/Graduate		Number of Hours Beyond Highest Degree			Degree Major & Minor Fields				
REFERENCES									
<i>Please list three who have evaluated your teaching skills and/or abilities.</i>									
Full Name			Position						
Company			Phone						
Address									
Full Name			Position						
Company			Phone						
Address									
Full Name			Position						
Company			Phone						
Address									
Have you previously held a licensed position in an Iowa public school?									
District?									

PREVIOUS EMPLOYMENT

(include coaching and/or extracurricular activities)

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

*Education and/or other Employment (begin with current/most recent) *Teachers may include paid or volunteer activities other than classroom teaching and new teachers should include student teaching and other field experience.*

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

BACKGROUND CHECK INFORMATION

In addition to the following information, a thorough background check may be made at the option of the Hamburg Community School District. "YES" answers to the following questions will not necessarily result in denial of employment. We will consider all circumstances, including the date and nature of events that led to the actions described below. Your written explanation will assist us in determining your eligibility and suitability for employment. Please note that your failure to provide complete, truthful and accurate information will most likely lead to Hamburg Community School District not hiring you and/or, if you are hired, terminating your employment upon the discovery of the incorrect, false or inaccurate information.

- A. Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding only minor traffic violations that do not involve any allegations of alcohol, drugs, or reckless driving) or have any civil charges previously or pending involving allegations of child abuse or spousal abuse? You must answer "YES" even if the matter was later dismissed, deferred, reversed, or vacated. If your answer "YES" to any of the following, on a separate sheet of paper attach and provide an explanation including dates of the proceedings, the name and address of the court and /or employer or licensing body where the proceedings occurred, a statement of the accusation against you and the final disposition of the matter.

NO YES, attach a separate sheet for explanation

B. Have you ever been dismissed (fired) from any job, or resigned at the request of or pressure from your employer, or left employment while charges or an investigation of your behavior was pending or been refused tenure, reappointment or continuing contract from any employer? You must answer "YES" even if the matter was later resolved with any form of settlement or severance agreement, regardless of the terms. If you answer "YES" you must provide the date of termination or resignation and other action concerning tenure, reappointment or continuing contract denial, and the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination or resignation.

NO YES, attach a separate sheet for explanation

C. Have you ever had any license or certificate of any kind (teaching certificate or other professional license) revoked, suspended, or reprimanded, or have you in any way been sanctioned, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "YES" you must provide the dates of proceedings, name, address and telephone number of the agency or body or employer and where proceedings took place, a statement of the accusations against you, the final disposition and/or current status of the charge or complaint.

NO YES, attach a separate sheet for explanation

VERIFICATION STATEMENT

I hereby certify that the information in this Application for Employment is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment.

I also understand and acknowledge that if I am employed by Hamburg Community School District that any misrepresentation or omission of any fact whenever discovered in my application, resume or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent dismissal if I am hired.

I also understand that if I accept a position with Hamburg Community School District, the statements on this application will become part of my permanent record.

I also understand that an offer of employment is conditioned upon the completion of a satisfactory background check which may include, but is not limited to the following: educational verification, background information, criminal, child abuse registry, and a department of transportation (DOT) driving record verification (if a driver's license is required for the position applied). I also understand and agree that with my signature on this document I give permission to the Hamburg Community School District to conduct: 1) Criminal History Records Check, 2) Child Abuse Registry Check, 3) a Driver's Record Check, 4) education verification, and 5) background information. Finally, I acknowledge and understand that before an offer of employment would be made, I would have to agree to and sign a Background and Employment Information Authorization and Release.

Signature

Date